

Minutes

**CITY OF PERRY REGULAR COUNCIL MEETING**

**PERRY COMMUNITY BUILDING**

*This institution is an equal opportunity provider, and employer.*

REGULAR CITY COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON August 17, 2023.

INVOCATION PRESENTED BY Nathan Kingsley, Van Town Community Church

PRESENT: COUNCILMEMBERS, MIKE CONNELL, CHAD FULLER, LARRY LAMBERT, BOB PORTER; MAYOR HAMMOND AND CITY CLERK, SHIRLEY SMITH

ABSENT: STEVE WALLACE

ALSO PRESENT: CHIEF KYLE BAWKS, MEGGEN GALBREATH, TRESURER; JOHN SOUDER, DPW DEPUTY SUPERINTENDENT, JAMI CROMBLEY, SHIAWASSEE COUNTY DISTRICT LIBRARY, CAROL PAVLICA, EDNA BENTLEY PUBLIC LIBRARY.

STUDIO 130, ALEX MALLOY

Mayor called the meeting to order at 6:58 p.m.

Mayor led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

08-17-23-01

Moved by Porter, seconded by Fuller that the agenda be adopted as printed.

Carried all yes.

**READING AND APPROVAL OF THE MINUTES:**

08-17-23-02

Moved by Fuller, seconded by Porter that we suspend the rules, waive the reading and approve the minutes from the August 03, 2023 regular meeting, with the correction from Bob Porter on page 2 regarding TNR - written as trap, rescue, return. Should be trap, neuter, return. Carried all yes.

**PRE-APPROVED REPORT/PRESENTATIONS:**

Community District Library annual report - Jamie Crombley, Director and Carol Pavlica, Perry branch manager reported the yearly statistics for the library.

SSESA Ambulance Special Assessment presentation - Tim DeLau, SSESA representative presented a slide show for residents to see and ask questions.

Post Tornado Report: Police Chief Kyle Bawks reported it was a busy week for the city. He has been in contact with the tornado siren representative from West Shores Services. Jeff will be in the area and assess a location for the replacement siren, along with the most upgraded technology that West Shore provides. Shiawassee County and West Shore services are working a project together to connect all if the sirens so they can be triggered remotely or some other way so it is not up to each individual entity who owns the siren. Jeff from West Shore told him our relocated siren will be to that caliber when relocated. He is encouraging residents to sign up with SMART 911 or RAVE for notifications.

**COMMENTS FROM THE PUBLIC:**

NONE

## **COMMUNICATIONS:**

211 information.

Resignation from Steve Wallace.

## **MAYOR REPORTS:**

Mayor Hammond presented letters of commendations to the DPW, Police and City Hall staff for their work after the tornado. Reported there is an open seat on council to replace Steve Wallace.

## **7:15 PM PUBLIC HEARING: RE: New Ambulance Assessment**

08-17-23-03

Moved by Lambert, seconded by Connell that we move into public hearing on the new ambulance discussion. Carried: all yes.

Public Hearing Opened: 7:15 pm

Public Hearing Comments: A resident commented on the ambulance crew's response time. Another resident thanked the ambulance crew for all they do and helping her during her emergency she had approximately six weeks ago. Mayor Hammond reported there were a few letters received stating not to accept the assessment and there was not enough information. Neither resident attended the public hearing. There was a question on the wages. Wondering who SSESAs is competing concerning wages. It was asked where the personnel come from. Tim DeLau said that most employees are local, but also have employees come from the Detroit area. Mayor Hammond stated that all of the municipalities that SSESAs serves will be receiving the same assessment. She asked what would happen if a municipality did not participate. Tim DeLau said it would depend on which entity. It could be a possible SSESAs would have to ask for an increase higher than \$110.00. Mayor Hammond asked what are the options for a municipality that opted out. Tim DeLau said there were other entities that could come into their area, private ambulance services that are out there. Response times could be longer. A resident that came in late after the slide presentation, asked a few questions regarding the increase.

Public Hearing Closed at 7:27 pm

## **COMMITTEE REPORTS:**

Larry Lambert reported they have created the task force regarding the Ordinance No. 383, Animals in Residential and Agricultural Districts has been formed.

Mike Connell reported the personnel committed met and are moving forward in contacting and setting up interviews for the office assistant position.

## **PRESENTATION AND APPROVAL OF THE BILLS:**

08-17-23-04

Moved by Lambert, seconded by Porter that we approve the bills as

presented and that payment be authorized. Carried all yes.

## **OLD BUSINESS:**

### **Discussion emergency services**

08-17-23-05

Chief Kyle Bawks reported there was a post incident debrief with a lot of the people who were a part of the emergency operations center from Friday, August 11, 2023 and it was decided to form the Perry Emergency Response Team (PERT). Team includes Fire, Law Enforcement, DPW, City Hall, community member, Genevieve Cotrell who is the Emergency Manager for MSU, Rod Adair, Perry Public Schools buildings and grounds manager, and Jeff Weiss, Shiawassee County Emergency Manager.

### **Discussion building the general fund**

08-17-23-06

No action taken.

### **Discussion/approval bench, plaque, and tree in memory of Devin Miller**

08-17-23-07

Moved by Connell, seconded by Fuller that we approve the purchase of a bench and plaque from Treetop Products to be placed at the Veterans Memorial Park in memory of Devin Miller, price not to exceed \$2,500. Tree will be Irish Silk Lilac Tree. Carried all yes.

## **NEW BUSINESS:**

### **Possible Acceptance of Resignation Council /Planning Commission resignation**

08-17-23-08

Moved by Connell, seconded by Lambert/Porter that we accept with regret the resignation of Councilmember Steve Wallace from Council and Planning Commission and extend our appreciation for his service, effective immediately. Carried all yes.

### **Mayor Appointments and Council Approval**

08-17-23-09

The Mayor appoints Keena Dunn, to the City Council, replacing Mindy Galbavi for three-year term expiring 2026. Term will actually expire when the 2024 election happens

Moved by Lambert, seconded by Fuller that we approve the Mayor's appointment of Keena Dunn to the City Council, replacing Mindy Galbavi for the three-year term expiring 2026. Carried all yes.

The Mayor appointed Robert Kittle, to the SATA Board for a term expiring October 2024.

Moved by Porter, seconded by Connell that we approve the Mayor's appointment of Robert Kittle to the SATA board for a term expiring October 2024. Carried: all yes.

The Mayor appointed Dave Cleeves, to the Planning Commission, replacing Steve Wallace for the term expiring January 2026.

Moved by Lambert, seconded by Porter that we approve the Mayor's appointment of Dave Cleeves to the Planning Commission, replacing Steve Wallace for the term expiring January 2026. Carried all yes.

**Possible resolution to set the public hearing to create a new ambulance special assessment.**

08-17-23-10

Moved by Connell, seconded by Lambert that we accept and adopt the following resolution:

WHEREAS the Perry City Council has held a public hearing on the estimate of the cost to the City of ambulance service on the question of creating a Special Assessment District on the property to be especially benefitted by a special assessment to defray the cost to the City of ambulance service.

THEREFORE, the City of Perry does hereby determine to create a Special Assessment District consisting of the entire City of Perry to be known as the Ambulance Services Special Assessment District of 2023, the City does further determine the amount of the special assessment levy to be approximately \$118,470.00.

FURTHER, the City of Perry does hereby direct the City Assessor to spread the assessment levy on the lands and premises within the District as follows:

Each parcel of property within the District having at least one unit as defined below shall be assessed at a rate not to exceed one hundred ten dollars (\$110.00) per unit.

A "unit" is defined as any of the following:

- a. A single-family residence;
- b. A mobile home being used as a dwelling;
- c. A residential apartment in a multiple-family structure or a multiple-use structure;
- d. A commercial or business property with zero (0) to five (5) full-time employees. An additional assessment shall be placed upon any such parcel for each multiple of five (5) full-time employees or part thereof. For purposes of computing the assessment under this definition, a full-time employee shall be counted for each 40 hours wages paid by the employer in the week proceeding this hearing.

IT IS FURTHER DETERMINED that the City of Perry shall hold a public hearing on objections to the distribution of the special assessment levy, to be held on the 6th day of September 2023, at 7:15 p.m. at the Perry City Hall.

The City Clerk is directed to mail notice of said hearing by first-class mail to each owner of or party in interest in property located within the proposed Special Assessment District whose name appears upon the last local tax assessment records of the City at least ten (10) days before the date of said hearing.

The City Clerk is further directed to publish in a newspaper of general circulation in the City a notice of said hearing. Said publication shall be published not less than five (5) days before the hearing.

The City Assessor is directed to provide the assessment roll to the City Clerk at least ten (10) days before the date of said hearing, said roll to be available for public inspection by any interested parties. **Carried all yes.**

**Possible resolution approval – nine-day early voting**

08-17-23-11

**Moved by Connell, seconded by Porter the we accept the following resolution:**

WHEREAS the Perry City has considered the contract with Shiawassee County for the purposes of having the Shiawassee County Clerk hold the nine-day early voting for the upcoming elections starting in 2024.

IT IS HEREBY DETERMINED that the Clerk for the City of Perry is directed to enter into said contract with the Shiawassee County Clerk in the contract form substantially comporting to the contract providing for holding the nine-day early voting for the upcoming elections starting in 2024. **Carried all yes.**

**Possible approval Water Treatment Plant Replacement Part – SLC**

08-17-23-12

**Moved by Lambert, seconded by Fuller, that we approve the quote from SLC Meter, LLC. In the amount of \$5,336.00 for replacement parts for the water treatment plant. Carried all yes.**

**Possible approval Water Treatment Plant Replacement Parts – Three quote**

08-17-23-13

**Moved by Fuller, seconded by Porter, that we approve the quote from Ferguson Waterworks in the amount of \$2,293.89 for replacement parts to have on hand for the water treatment plant. Carried all yes.**

**ANY OTHER BUSINESS THAT MAY COME BEFORE COUNCIL:**

None.

**PUBLIC COMMENT:**

NONE.

**COUNCIL DISCUSSIONS & OBSERVATIONS:**

NONE.

**ITEMS FOR NEXT AGENDA:**

Public hearing ambulance assessment September 6, 2023.

Building the general fund.

**ADJOURNMENT: 8:18 P.M**

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Susan J Hammond, Mayor Date

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Shirley Smith, City Clerk Date

