

CITY OF PERRY REGULAR COUNCIL MEETING
PERRY COMMUNITY BUILDING

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REGULAR CITY COUNCIL MEETING HELD ON FEBRUARY 3, 2022.

INVOCATION PRESENTED BY THE MAYOR.

PRESENT: COUNCILMEMBERS, MIKE CONNELL, MINDY GALBAVI,
LARRY LAMBERT AND STEVE WALLACE;
MAYOR, SUSAN HAMMOND AND CITY CLERK, DEVIN MILLER

ABSENT: COUNCILMEMBER, BOB PORTER

ALSO PRESENT: TREASURER, MEGGEN GALBREATH
SUPT. DPW, JOHN SOUDER
STUDIO 130, ALEX MALLOY

Mayor called the meeting to order at 7:00 p.m.
Mayor led the Pledge of Allegiance.

APPROVAL OF THE AGENDA:

02-03-22-01

Moved by Wallace, seconded by Lambert that the agenda be adopted as printed.
Carried, all yes.

READING AND APPROVAL OF THE MINUTES:

02-03-22-02

Moved by Connell, seconded by Galbavi that we suspend the rules, waive the
reading and approve the minutes from the January 20, 2022 regular meeting.
Carried, all yes.

COMMENTS FROM THE PUBLIC:

None.

COMMUNICATIONS:

A full discloser letter from Shirley Smith was read. Communication from
the Attorney General's office was given to Council regarding charter
amendments.

MAYOR & DEPARTMENT HEAD REPORTS:

TREASURER, MEGGEN GALBREATH reported that the USDA highlighted the City of
Perry in their newsletter regarding grant received.

SUPT. DPW, JOHN SOUDER requested residents to pile the snow on the corners
of the driveway, not on the streets.

MAYOR stated that the "Snow Sculpture" contest has been extended another 2
weeks and reported that recent conversations with emergency responders
have been reporting positive about their work environment.

COMMITTEE REPORTS:

Lambert reported that the F & O committee will be meeting Wednesday,
February 9, 2022 at 10am in council chambers.

PRESENTATION AND APPROVAL OF THE BILLS:

02-03-22-03

Moved by Lambert, seconded by Connell that we approve the bills as presented and that payment be authorized. Carried, all yes.

OLD BUSINESS:

Mayor's Appointment

The Mayor appointed Maria Cuthbert, 315 W. Rolfe St., to the District Library board for a term expiring December 2022.

02-03-22-04

Moved by Lambert, seconded by Connell that we accept the Mayor's appointment of Maria Cuthbert to the District Library board for a term expiring December 2022. Carried, all yes.

NEW BUSINESS:

2nd Quarter Budget Comparison

City Treasurer, Meggen Galbreath, gave the 2nd Quarter Budget Comparison report.

02-03-22-05

Moved by Wallace, seconded by Galbavi that we approve the 2nd Quarter Budget Comparison as presented by the City Treasurer. Carried, all yes.

Possible Approval of Desk Chair

02-03-22-06

Moved by Connell, seconded by Galbavi, that we approve the purchase of two new Ergogenesis Chairs from DBI Business Interiors at a total cost not to exceed \$1203.60. Carried, all yes.

Possible Approval for Lagoon Chamber Valve Replacement

02-03-22-07

Moved by Lambert, seconded by Wallace that we accept the proposal from T. H. Eifert for an amount not to exceed \$14,520.00 to repair lagoon chamber valve and authorize Supt. of DPW to sign proposal. Carried, all yes.

Possible Adoption of Resolution for EDA Grant Application

02-03-22-08

Moved by Connell, seconded by Wallace that we accept and adopt the following resolution:

WHEREAS, the EDA reviews and considers applicants for Public Works and Economic Adjustment Assistance Grants, the City of Perry wishes to voice its fullest support for an application to fund water system upgrades and expansions; and

WHEREAS, this project is a sound investment in the future health of the City of Perry's water system, and will promote future economic and industrial development in the city and surrounding areas, and facilitate job growth associated with both current and future development; and

WHEREAS, this project is in line with the development plan outlined within the LDEA plan covering the corridors along Lansing Rd, Britton Rd, and Bennett Dr in the City of Perry and Perry Township; and

WHEREAS, Perry Township will be committing both administrative and financial support

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The City of Perry supports an application to the EDA's Public Works and Economic Adjustment Assistance grant with co-applicant Perry Township for \$7,188,000.00 with a commitment to provide \$127,500.00 unencumbered and available funds city funds for said project.

Section 2. The City of Perry Mayor is authorized to sign grant documents on behalf of the city. Carried, all yes.

Possible Approval of Poverty Exemption Resolution

02-03-22-09

Moved by Wallace, seconded by Lambert that we accept and approve the following resolution:

WHEREAS the adoption of guidelines for poverty exemptions is required of the City Council; and

WHEREAS, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL211.7u); and

WHEREAS, pursuant to PA 390 of 1994, that City of Perry, Shiawassee County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. File a claim with the Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, *Poverty Exemption Affidavit*.
3. File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
4. Produce a valid driver's license or other form of identification if requested.
5. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
6. Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
7. The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of

Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the 2022 federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Federal Poverty Guidelines Used in the Determination of Poverty Exemptions

Size of Family Unit	2022 Poverty Guidelines
1	\$12,880
2	\$17,420
3	\$21,960
4	\$26,500
5	\$31,040
6	\$35,580
7	\$40,120
8	\$44,660
For each additional person	\$4,540

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

BE IT FURTHER RESOLVED, if asset levels exceed the items/amounts below, the individual/property owner shall not be eligible for a Property Tax Poverty Exemption.

1. The homestead being claimed and personal property used in connection with the use and occupancy of the homestead.
2. All assets up to a cumulative dollar value of \$25,000.

Carried, all yes.

Discussion to Reorganize Committees

Mayor's recommendations regarding changing up the titles and appointments of standing committees.

As requested by Council or Mayor each standing committee shall meet to provide information pertaining to said committee and make recommendation to council.

Ordinance Committee

Larry Lambert, Mindy Galbavi, Steve Wallace

Parks

Bob Porter, Mike Connell, (new council member)
George Dunn from public

Technology and Communications

Larry Lambert, Mindy Galbavi, Steve Wallace

Personnel and Labor Negotiations

Mindy Galbavi, Mike Connell, (new council member) Larry Lambert- filling in temporarily

Work Group will be appointed as needed if a subject comes up that is not covered by a standing committee.

02-03-22-10

Moved by Connell, seconded by Lambert that we reorganize the committees based on the Mayor's recommendation. Carried, all yes.

Personnel Committee Recommendations-Re: Job Positions

Mayor recommended the Events Committee be disbanded based on lack of interest and attendance toward the Events Committee meetings and lack of participation from the residents during the events.

Personnel Chair Committee Galbavi reported the following-

The Personnel Committee recommends the Events Committee disband for reasons stated by Mayor Hammond.

Considering the lack of community participation at City Sponsored events it is also recommended the Event's Coordinator position be dissolved. We do encourage City support to future activities presented by local organizations.

Now that the website is managed by Shumaker's, it no longer requires full time attention from staff. For that reason, it is recommended the Website Maintenance position also be dissolved.

In addition, improved technology over recent years has greatly reduced the amount of time necessary to perform the duties of Utility Clerk. After extensive interviews with department heads, the Personnel Committee is confident these tasks can easily be reassigned so that the Utility Clerk position would not be necessary and should be eliminated.

As was reported to council on January 20 we need to replace one of our DPW employees. The committee has researched pay rates for DPW personnel and request Council to approve an increase of \$18.00 to \$22.00 per hour depending on experience. The previous pay for this position was \$16.00 per hour.

Possible Approval of Personnel Committee's Recommendation

02-03-22-11

Moved by Connell, seconded by Lambert that we disband the Events Committee, per the recommendation of the Personnel Committee. Carried, all yes.

02-03-22-12

Moved by Connell, seconded by Galbavi that per Personnel Committee's recommendation, we eliminate the Utility Clerk/Events Coordinator position, which includes the job responsibilities for maintaining the city website; authorize Clerk to reassign job responsibilities accordingly; authorize Mayor/Personnel Committee to seek legal counsel for proper course of action and to determine severance terms; and shall be effective March 7, 2022. Carried, all yes.

Possible Approval to Close Inactive Bank Account

No action taken.

Possible Approval of Wage for DPW Maintenance Position

02-03-22-13

Moved by Lambert, seconded by Connell that we approve the Personnel Committees recommendation of a starting wage for DPW Maintenance Position to start at \$18.00 per hour or up to \$22.00 per hour, which will be determined upon experience. Carried, all yes.

ANY OTHER BUSINESS THAT MAY COME BEFORE COUNCIL:

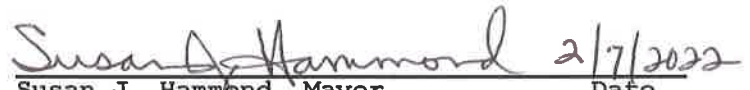
PUBLIC COMMENT-


None.

ITEMS FOR NEXT AGENDA

1. Possible Amendment of Council Rules of Procedures
2. Possible Approval to Close Inactive Bank Account
3. Mayor/Personnel Committee Seeking Legal Counsel

ADJOURNMENT: 8:13 P.M.


Susan J. Hammond, Mayor 2/7/2022
Date


Devin Miller, Clerk 2/7/2022
Date