



**Rental Price**

- Projector & Speakers \$75.00
- Screen (Community Room only) - No fee

Rental Paid – Check # \_\_\_\_\_

**PROJECTOR RENTAL AGREEMENT**

The Applicant is responsible for checking the equipment carefully and thoroughly, as the Applicant will be responsible for any damages found to the equipment.

The City of Perry will not assume any responsibility where the Applicant overlooked damages, etc.

The Applicant will verify that they have the ability and knowledge to use this item in a safe and responsible manner. The City of Perry will not provide training on its use. There will be no on call technical support available regarding the use of the equipment.

It is understood that the Applicant is responsible for notifying the City of Perry during the rental period of any equipment malfunctioning or related operational problems.

The Applicant must pay and is responsible for loss, theft or damage from any cause whatsoever incurred while in possession of the City equipment. Applicant will be charged for any repair or replacement, including parts and accessories. The replacement fee of the LCD projector is \$300.00 or current market value. The replacement fee for the speakers is \$50.00 or current market value. There is a small screen available for use in the community room only.

Rental material requires a valid credit card and a photo ID.

The equipment will be made available in the room rented prior to the rental. Leave the equipment in the rental room like it was left for you. The equipment is intended for use at City Hall only and may not be taken offsite.

**Applicant Information**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Organization or Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ Credit Card #: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Are you at least 18 years of age? \_\_\_\_yes \_\_\_\_no

**Rental Information**

Date: \_\_\_\_\_ Community Room \_\_\_\_\_ Council Chambers \_\_\_\_\_

To be returned by – Date: \_\_\_\_\_ Time: \_\_\_\_\_

Items to be loaned: Projector \_\_\_\_\_ Speakers \_\_\_\_\_

I agree that I have read and understand the above information and responsibilities. I agree that the contact information I have provided to the city of Perry is accurate.

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Printed Name

<p><b>Equipment checked for damages when loaned:</b></p> <p>Projector _____ Power Cord _____</p> <p>Small Screen _____</p> <p>HDMI and VGA Connector Cords _____</p> <p>Date loaned: _____</p> <p>Staff Signature: _____</p> <p>Applicant Signature: _____</p>	<p><b>Equipment checked for damages when returned:</b></p> <p>Projector _____ Power Cord _____</p> <p>Small Screen _____</p> <p>HDMI and VGA Connector Cords _____</p> <p>Date returned: _____</p> <p>Staff Signature: _____</p>
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Photocopy Driver's License or State ID here.  
Give Applicant a copy of completed agreement at time of rental.