

TEMPORARY USE REVIEW PROCESS

Temporary Use applications shall follow the process outlined below with no deviations.

1. A Temporary Use Application will need to be obtained. The application can be acquired at Perry City Hall from the City Clerk's office or downloaded from the City's [website](#).
2. A site plan is required with respect to location, dimensions and pertinent information, consistent with Section 3.26 of the Zoning Ordinance.
3. The application and plan will need to be submitted to the City Clerk with the appropriate application fee(s) as listed in the City of Perry Fee Schedule.
4. The City Clerk will give the completed application to the Zoning Administrator.
5. The Zoning Administrator will review the application for completeness and may require additional information.
6. If the application is complete, the Zoning Administrator will make a determination whether the project meets the requirements stated in the City of Perry Zoning Ordinance
7. The City Clerk's Office will notify the applicant of the approval or denial of the application.

Temporary Use application submittal to City Clerk's office.



The City Clerk's Office forwards application to Zoning Administrator



Zoning Administrator reviews application with respect to the Zoning Ordinance.



Upon Zoning Administrator's decision, the City Clerk's Office notifies applicant of approval or denial of application.



City Clerk's Office will issue a permit, if application is approved.