

Planning Commission Meeting Minutes

May 4, 2020

Meeting conducted as a virtual (Zoom) meeting due to the COVID-19 meeting restrictions

Members Present: Cottrell, Sanford, Ottke, Porter, Lambert, Elliot -- Member Absent: Lewis

Guest Present: Galbavi

Meeting called to order at 7 PM by Chairman (Bob Ottke)

Approval of Agenda: Moved by Cottrell, Second by Lambert - Passed Unanimously

Approval of Minutes from March 2, 2020 Meeting: Moved by Lambert with two minor corrections (Meeting date correction to 3/2/2020 and Feb 3rd meeting approval "second" name), Second by Elliot - Passed Unanimously

New Business:

- Secretary Replacement

After a request by Ottke for a volunteer to accept the role of secretary and the limited discussion that followed, Lambert agreed to take on the role of interim secretary for the group. Lambert explained that he is a candidate for a position on the City Council this fall and if elected he would not continue as the Planning Commission Secretary. He was unanimously approved as interim secretary.

Old Business:

- Motembo Foods – Rezoning Request from B-1 to I-1

After some discussion by the group it became clear that Motembo Foods had not provided any of the basic information that was requested of them at the March 2, 2020 Planning Commission Meeting. It was agreed that information that was outlined in the March 2nd minutes is required before the Commission is willing to move forward the rezoning request.

Ottke agreed to contact Motembo Foods, Perry DPW (John Souder), Perry Zoning Administrator (Leland Scott), and the Perry Planning Advisor to come to the next Planning Commission Meeting. At that time it is expected that information will be provided that address the Commission's March 2nd concerns. The group agreed to schedule a Special Meeting of the Planning Commission for May 18, 2020 at 7 PM in anticipation of involved parties being ready to meet. If a May 18th meeting doesn't provide adequate time to prepare, the item will be addressed at the Commission's regularly scheduled meeting on June 1, 2020. Based on the results of those discussions, a public hearing on the rezoning proposal may be scheduled in conjunction with the Commission's July meeting.

- Parks and Recreation

After limited discussion Elliot agreed to invite Perry Parks and Recreation Committee representative (Chris Powell) to our June 1st meeting to review their current activities, future plans, and support needed from the Planning Commission.

- Fee Schedules

Further discussion and action on this topic was tabled until the June 1, 2020 meeting. Discussion of this topic is best served when held in a more traditional face-to-face meeting format. The group was optimistic that COVID-19 guidelines will allow a more traditional meeting format in June.

Meeting Adjourned at 7:30 PM by Ottke

Meeting Minutes Submitted By: Larry Lambert – Secretary

Note: Upon further investigation after the meeting, it was determined that a Special Meeting of the Planning Commission cannot be scheduled for May 18th to address the Motembo Foods rezoning request. Perry City Ordinance 1220.04 requires a public notice of regular and special meetings of the Planning Commission be made not less than 15 days before the meeting.