

**CITY OF PERRY REGULAR COUNCIL MEETING**  
**PERRY COMMUNITY BUILDING**

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REGULAR CITY COUNCIL MEETING HELD VIRTUALLY THROUGH ZOOM AND IN PERSON  
ON APRIL 1, 2021

INVOCATION PRESENTED BY MARY, FROM WILLIAMSTON MT HOPE CHURCH

PRESENT: COUNCILMEMBERS, MINDY GALBAVI, ADAM GRASS,  
LARRY LAMBERT, BOB PORTER;  
MAYOR, SUSAN HAMMOND AND CITY CLERK DEVIN MILLER

PRESENT VIRTUALLY:

GRASS-PRESENT IN THE CITY OF PERRY, SHIAWASSEE COUNTY, MI.

ABSENT: NONE

ALSO PRESENT: TREASURER, JO ANN VELTING  
SUPT. DPW, JOHN SOUDER  
STUDIO 130, ALEX MALLOY

Mayor called the meeting to order at 7:07 p.m.  
Mayor led the Pledge of Allegiance.

Mayor asked council if they would move to New Business Mayor's appointments to ask them to consider two appointments for Council seats and then resume agenda accordingly.

*The Mayor appointed Steve Wallace, 431 N. East St., to the vacant City Council seat.*

04-01-21-01

Moved by Lambert, seconded by Porter that we approve the Mayor's appointment of Steve Wallace to Council.

Roll Call Vote: Galbavi, Grass, Lambert and Porter voted "yes". Motion carried.

*The Mayor appointed Randy Coffey, 113 W. Orchard St., to the vacant City Council seat.*

04-01-21-02

Moved by Lambert, seconded by Galbavi that we approve the Mayor's appointment of Randy Coffey to Council.

Roll Call Vote: Galbavi, Grass, Lambert and Porter voted "yes". Motion carried.

After receiving their oath of office, Coffey and Wallace took their seat as councilmembers.

Grass excused himself from the meeting due to work engagement at 7:10 p.m.

**APPROVAL OF THE AGENDA:**

04-01-21-03

Moved by Porter, seconded by Lambert that the agenda be adopted as printed. Carried, all yes.

**READING AND APPROVAL OF THE MINUTES:**

04-01-21-04

Moved by Galbavi, seconded by Lambert that we suspend the rules, waive the reading and approve the minutes from the March 18, 2021 regular and special meeting. Carried, all yes.

**7:15PM Public Hearing Re: USDA Grant**

**Public Hearing Comments:**

LeeAnn Cullimore reported what this grant would encompass.  
No public comments.

Public Hearing Closed at 7:21p.m.

**COMMENTS FROM THE PUBLIC:**

None.

**COMMUNICATIONS:**

Flyer was read regarding the May dates 14<sup>th</sup> thru 16<sup>th</sup> (City Wide Yard Sale) and May 17<sup>th</sup> thru 21<sup>st</sup> (City Wide Clean Up).

**MAYOR & DEPARTMENT HEAD REPORTS:**

TREASURER, JO ANN VELTING reported that the City tax roll balanced and she is working 2021/22 budget.

SUPT. OF DPW, JOHN SOUDER reported the first hydrant flushing will be the April 19<sup>th</sup> thru 22<sup>nd</sup> and also reported some proposals that have come in for Library improvements.

CLERK, DEVIN MILLER reported that there have been no funds put aside to apply for the placemaking mini grant this year.

**COMMITTEE REPORTS:**

Porter reported that the Parks and Property committee met. Plans are moving forward and the committee had a new resident attend.

Lambert reported that the Business Affairs and Technology committee have met with some new communication avenues.

**PRESENTATION AND APPROVAL OF THE BILLS:**

04-01-21-05

Moved by Lambert, seconded by Porter that we approve the bills as presented and that payment be authorized. Carried, all yes.

**OLD BUSINESS:**

**Discussion- Create DDA**

Mayor asked if Lambert would request Mr. Ottke, Chair of Planning Commission attend the next council meeting to give a report.

No action taken.

**Possible Workshop for DDA**

No action taken.

**Possible Approval for CIB to Show DDA Estimate of Tax Capture of DDA**

No action taken.

**Discussion-Zoning Violation Recommendations**

No action taken.

**Discussion of 2021 City Events**

Mayor and Council agreed to have this a discussion at the first meeting in May.

**NEW BUSINESS:**

**Mayor Appointments**

The Mayor appointed the following Standing Committees:

(First named will be Chairman)

- Finance & Ordinance - Grass, Galbavi, Lambert
- Parks & Properties- Porter, Grass, Wallace, George Dunn (Public Member)
- Public Works, Health & Safety - Galbavi, Wallace, Porter
- Business Affairs & Technology - Lambert, Grass, Galbavi
- Personnel - Grass, Galbavi, Coffey
- Labor Negotiations - Lambert, Wallace, Coffey
- Police Commission - Lambert, Porter, Coffey
- Safety (Law Enforcement) - Wallace, Porter, Coffey

04-01-21-06

Moved by Wallace, seconded by Porter to approved the Mayor's standing committees. Carried, all yes.

Mayor appointed to the Board of Review.

- Chris McDevitt, 313 Lincoln St., term to expire January 2022.

04-01-21-07

Moved by Lambert, seconded by Galbavi that we approve the Mayor's appointment of Chris McDevitt to Board of Review for a term to expire January 2022. Carried, all yes.

Mayor appointed to the Local Officers Compensation Committee (LOCC)-

- Chris McDevitt, 313 Lincoln St., term to expire October 2022

04-01-21-08

Moved by Lambert, seconded by Galbavi that we approve the Mayor's appointment of Chris McDevitt, term expiring October 2022 to LOCC. Carried, all yes.

**2<sup>nd</sup> Quarter Budget Comparison and Possible Amendments**

04-01-21-09

Treasurer, Jo Ann Velting, gave the 2<sup>nd</sup> Quarter Budget report.

Moved by Lambert, seconded by Wallace that we approve the following 2<sup>nd</sup> Quarter Budget Comparison and Amendments as presented by the Treasurer:

| 2nd Quarter Budget Amendments 2020/2021 |                                     |                    |             |                       |      |
|---|-------------------------------------|--------------------|-------------|-----------------------|------|
| FUND                                    | ACCOUNT DESCRIPTION                 | ADJUSTMENT         | Funded By   | NEW BUDGET TOTAL      | PAGE |
| GENERAL                                 |                                     |                    |             |                       |      |
| 101-193.000-757.000                     | ELECTION SUPPLIES                   | \$2,600.00         | SURPLUS REV | \$3,600.00            | 2    |
| 101-269.000-970.000                     | McQUEEN HOUSE                       | \$4,500.00         | SURPLUS REV | \$14,300.00           | 5    |
| 101-441.000-702.400                     | PART TIME CLEANING                  | \$8,000.00         | SURPLUS REV | \$8,000.00            | 7    |
| 101-441.000-931.000                     | BUILDING & GROUNDS                  | \$11,200.00        | SURPLUS REV | \$17,100.00           | 7    |
| 101-923.000-960.000                     | DRAIN AT LARGE                      | \$600.00           | SURPLUS REV | \$600.00              | 8    |
| <b>TOTAL GENERAL</b>                    |                                     | <b>\$26,900.00</b> |             |                       |      |
|   | <b>NEW BUDGET TOTAL FOR GENERAL</b> |                    |             | <b>\$1,235,133.00</b> |      |

Carried, all yes.

### **Possible Extension of the Emergency Paid Sick Leave**

04-01-21-10

Moved by Porter, seconded by Lambert that we accept and approve the following resolution:

WHEREAS, the benefits of additional sick leave and expanded family medical leave were provided to employees pursuant to the Families First Coronavirus Response Act (FFCRA), said benefits have since expired pursuant to the FFCRA December 31, 2020;

AND WHEREAS, the City desires to continue to offer City employees the additional benefits provided pursuant to the FFCRA of sick leave and expanded family medical leave through December 31, 2021;

THEREFORE IT IS RESOLVED THAT effective March 1, 2021 the City hereby continues, on its own initiative, the aforementioned benefits under the FFCRA of sick leave and expanded family medical leave through December 31, 2021. Carried, all yes.

### **Possible Approval to Support the USDA Grant**

04-01-21-11

Moved by Lambert, seconded by Galbavi that we accept and approve the following resolution:

WHEREAS, the City has submitted requests for grant assistance from the USDA for the purchase of a new 2021 Ford Police Interceptor, four (4) bullet proof vests for the City of Perry Police Department, and the purchase of a new sub-compact Tractor with attachments;

AND WHEREAS, the USDA grant, if approved, will provide 35% of the proceeds needed to purchase a new 2021 Ford Police Interceptor, four (4) bullet proof vests for the City of Perry Police Department, and the purchase of a new sub-compact Tractor with attachments and the City of Perry will have to expend the remaining 65% of the proceeds necessary for the purchase;

THEREFORE IT IS RESOLVED THAT in the event the USDA approves the grant request and covers 35% of the proceeds for the purchase of new 2021 Ford Police Interceptor, four (4) bullet proof vests for the City of Perry Police Department, and the purchase of a new sub-compact Tractor with attachments the City of Perry approves the expenditure of the remaining 65% of the proceeds for the purchase of the same. Carried, all yes.

### **Possible Adoption of Resolution for Commitment to MDOT Grant**

04-01-21-12

Moved by Wallace, seconded by Lambert that we accept and approve the following resolution:

WHEREAS, the City of Perry is applying for \$85,000.00 in funding through MDOT from the Transportation Economic Development Category B Program to construct resurfacing on W. Third St., E. First St., and Lamb St.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized John Souder, Superintendent of Public Works, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program

funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, providing at least \$85,000.00 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding. Carried, all yes.

#### **Possible Adoption of ZO Amendment No. 352 Re: Signs**

04-01-21-13

Moved by Lambert, seconded by Galbavi that we adopt Zoning Ordinance Amendment No. 352, an ordinance to amend the Sign Ordinance, which was read at March 18, 2021 council meeting. Carried, all yes.

#### **Possible Approval to Rescind Moratorium for A-Frame Signs**

04-01-21-14

Moved by Galbavi, seconded by Lambert that we rescind the A-Frame Moratorium declared at the October 4, 2018 meeting. Carried, all yes.

#### **Possible Approval to Hire Firm to Inspect Macqueen House Lead Levels**

Mayor and Council agreed to do the work and then test the lead level. Council agreed to have Mayor seek legal advice regarding liability and all agreed that the committee with Historical Society should meet regarding this issue.

No action taken.

#### **Possible Approval to Hire Grant Consultant Firm**

Council asked that this subject only be a discussion at the next council meeting.

04-01-21-15

Moved by Porter, seconded by Coffey to table indefinitely "Possible Approval to Hire Grant Consultant Firm". Carried, all yes.

#### **Possible Approval of Tree Care Proposal**

Discloser-Porter stated that he is employed with Great Oaks, which was one of the proposals presented to Council.

04-01-21-16

Moved by Wallace, seconded by Lambert that the City accept the proposal from Pure Green for an amount not to exceed \$ 1182.00 and authorize Supt. of DPW to sign proposal. Carried, all yes.

#### **ANY OTHER BUSINESS THAT MAY COME BEFORE COUNCIL:**

Council gave Lambert their blessing to pursue the idea to have a section of Carl's Supermarket bulletin board to post strictly City events.

#### **COUNCIL DISCUSSIONS & OBSERVATIONS:**

Mayor shared how pleased she was with all the work and enthusiasm coming from the standing committees.

**ITEMS FOR NEXT AGENDA**

1. Discussion- Create DDA
2. Possible Workshop for DDA
3. Possible Approval for CIB to Show DDA Estimate of Tax Capture of DDA
4. Discussion-Zoning Violation Recommendations
5. Possible Approval to Hire Firm to Inspect Macqueen House Lead Levels
6. Discussion to Consider a Grant Consultant Firm
7. Library Improvement Proposals

**ADJOURNMENT: 9:07 P.M.**

 4/8/2021  
\_\_\_\_\_  
Susan J. Hammond, Mayor Date

 4/8/21  
\_\_\_\_\_  
Devin Miller, Clerk Date