

*City of Perry*

*203 W. Polly St.  
Perry, MI 48872*



*www.perry.mi.us*

*Phone: (517) 625-6155*

*Fax: (517) 625-6157*

*Hearing Impaired: 711*

## **SIGN PERMIT APPLICATION**

### **1. General Information**

Applicant Name \_\_\_\_\_

Property Owner (if different than applicant) \_\_\_\_\_

Business to which sign pertains \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Permanent Parcel Number \_\_\_\_\_

Zoning District \_\_\_\_\_

Lot Size \_\_\_\_\_

Zoning District of Adjacent Parcels to the:

North \_\_\_\_\_ South \_\_\_\_\_ East \_\_\_\_\_ West \_\_\_\_\_

## 2. Project Information

Sign Type	Fee
<input type="checkbox"/> Wall Sign	\$20.00
<input type="checkbox"/> Free-Standing Sign	
<input type="checkbox"/> 0 – 50 square feet	\$50.00
<input type="checkbox"/> Over 50 square feet	\$100.00
<input type="checkbox"/> Projecting Sign	\$40.00
<input type="checkbox"/> Marquee Sign	\$30.00
<input type="checkbox"/> Monument Sign	\$50.00
<input type="checkbox"/> On Site Directional Sign	\$20.00
<input type="checkbox"/> Bulletin Board	\$20.00
<input type="checkbox"/> Electronic Sign	\$50.00
<input type="checkbox"/> A-Frame Sign (Business Zone)	No Charge
<input type="checkbox"/> A-Frame Sign (Business Zone non-profit entity)	No Charge
<input type="checkbox"/> Temporary Sign	\$20.00
<input type="checkbox"/> Parking Lot Sign	\$20.00
<input type="checkbox"/> New Sign on Existing Surface	<i>No Charge</i>
<input type="checkbox"/> Nonconforming Sign Repairs	\$20.00
<input type="checkbox"/> Special Event	\$30.00

## Sign Information

Number of signs: \_\_\_\_\_

Sign dimensions: \_\_\_\_\_

    Horizontal \_\_\_\_\_

    Vertical \_\_\_\_\_

Total Display Area: \_\_\_\_\_

Height: \_\_\_\_\_

    Distance from ground to bottom of sign \_\_\_\_\_

    Distance from ground to top of sign \_\_\_\_\_

Setback(s) from property line/right-of-way: \_\_\_\_\_

If projecting sign, how far will sign project? \_\_\_\_\_

Sign materials: \_\_\_\_\_

Wording/message on sign: \_\_\_\_\_

Will this sign be illuminated? \_\_\_\_\_

### **3. Project Plan**

Please make a brief sketch below or attach a plan showing the location, dimensions, and other pertinent information regarding the proposed sign(s) in relation to the street and alignment with existing buildings on your property and adjoining properties.

## 2. Affidavit

I hereby certify that all work performed under this permit for which the application is made will conform with the Zoning Ordinances of the City of Perry, Shiawassee County Zoning Ordinances, and the laws of the State of Michigan.

I, \_\_\_\_\_ (applicant), do hereby swear that the information given herein is true and correct.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Applicant

\_\_\_\_\_  
Signature of Property Owner (if different)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Property Owner (if different)

I, \_\_\_\_\_ (property owner), hereby give permission for the City of Perry officials, staff, and consultants to go on the property for which the above referenced site plan is proposed for purposes of verifying information provided on the submitted application.

## 3. Review and Approval

### FOR CITY OF PERRY USE ONLY:

Application No. \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Fee: \_\_\_\_\_

Payment Method: \_\_\_\_\_

Received By: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

### ZONING ADMINISTRATOR

Approval Signature \_\_\_\_\_

Date: \_\_\_\_\_

### BUILDING INSPECTOR

Verification Signature \_\_\_\_\_

Date: \_\_\_\_\_

Building Permit required?  Yes  No