



SIGN PERMIT APPLICATION

1. General Information

Applicant Name _____

Property Owner (if different than applicant) _____

Business to which sign pertains _____

Address _____

City/State/Zip _____

Phone _____

Email _____

Permanent Parcel Number _____

Zoning District _____

Lot Size _____

Zoning District of Adjacent Parcels to the:

North _____ South _____ East _____ West _____

2. Project Information

Sign Type	Fee
<input type="checkbox"/> Wall Sign	\$20.00
<input type="checkbox"/> Free-Standing Sign	
<input type="checkbox"/> Less than 50 square feet	\$50.00
<input type="checkbox"/> Greater than 50 square feet	\$100.00
<input type="checkbox"/> Projecting Sign	\$40.00
<input type="checkbox"/> Marquee Sign	\$30.00
<input type="checkbox"/> Monument Sign	\$50.00
<input type="checkbox"/> Electronic Sign	\$50.00
<input type="checkbox"/> A-Frame Sign	\$20.00
<input type="checkbox"/> Temporary Sign	\$20.00
<input type="checkbox"/> Parking Lot Sign	\$20.00
<input type="checkbox"/> New Sign on Existing Surface	No Charge
<input type="checkbox"/> Nonconforming Sign Repairs	\$20.00

Sign Information

Number of signs: _____

Sign dimensions: _____

Horizontal _____

Vertical _____

Total Display Area: _____

Height: _____

Distance from ground to bottom of sign _____

Distance from ground to top of sign _____

Setback(s) from property line/right-of-way: _____

If projecting sign, how far will sign project? _____

Sign materials: _____

Wording/message on sign: _____

Will this sign be illuminated? _____

3. Project Plan

Please make a brief sketch below or attach a plan showing the location, dimensions, and other pertinent information regarding the proposed sign(s) in relation to the street and alignment with existing buildings on your property and adjoining properties.

