

REZONING PETITION PROCESS

Zoning and sign permit applications shall follow the process outlined below with no deviations.

1. A Rezoning Petition Application will need to be obtained. The application can be acquired at Perry City Hall from the City Clerk or downloaded from the City's [website](#).
2. A sketch plan is also required.
3. The application and plan will need to be submitted to the City Clerk with the current rezoning fee as listed in the City of Perry Fee Schedule. Multiple adjoining parcels with the same zoning designation that plan to rezone on the same zoning designation will be the same fee. Multiple adjoining parcels zoned differently will be charged multiple fees per different zoning.
4. The City Clerk will give the completed application to the Zoning Administrator.
5. The Zoning Administrator may require additional information from the petitioner. If the Zoning Administrator determines the application is complete, it is turned over to the Planning Commission so that a public hearing can be scheduled.
6. Planning Commission sets a public hearing date. The date must be published fifteen (15) days prior to the meeting. The City Clerk publishes and posts the public hearing.
7. City Clerk shall notify, in writing, properties located within a three hundred (300) foot radius of the property being considered for rezoning.
8. City Clerk shall notify electric, gas, pipeline, telephone, and railroad companies operating within the district or zone affected, not less than fifteen (15) days prior to the time and place of the hearing.
9. Prior to the public hearing, the Planning Commissioners shall physically visit the site of the proposed rezoning.
10. Following the public hearing, the Planning Commission shall make its recommendation(s) and transmit to the City Council with comments made at the public hearing.
11. City Council may hold additional hearings if Council feels it necessary.
12. City Council, by majority vote, may adopt the proposed amendment, reject the proposed amendment, or refer the proposed amendment back to Planning Commission.
13. Once amendment is adopted, the City Clerk will publish amendment within fifteen (15) days and a notice will be sent to the owner.