

## PUD REZONING APPLICATION PROCESS

The PUD rezoning process shall follow the steps outlined below with no deviations.

1. A PUD Rezoning Application will need to be obtained. The application can be acquired at Perry City Hall from the City Clerk or downloaded from the City’s website.
2. A site plan is also required. See [Chapter 14, Table 14.03](#) of the City of Perry Zoning Ordinance for site plan requirements.
3. The PUD Application and site plan will need to be submitted to the City Clerk with the current application fee(s).
4. The City Clerk will give the completed forms to the Zoning Administrator.
5. The Zoning Administrator may require additional information from the applicant. If the Zoning Administrator determines that the application is complete, it is turned over to the Planning Commission so that a public hearing can be scheduled.
6. The Planning Commission sets a public hearing date. The date must be published fifteen (15) days prior to the meeting. The City Clerk publishes and posts the public hearing date.
7. The City Clerk notifies in writing all properties located within three hundred (300) feet of the property proposed as a PUD.
8. The City Clerk notifies electric, gas, pipeline, telephone, and railroad companies operating within the district or zone affected by the proposed PUD not less than fifteen (15) days before the time and place of the hearing.
9. Prior to the public hearing, the Planning Commissioners shall physically visit the site of the proposed PUD.
10. Interested persons may submit a letter or speak at the public hearing.
11. Following the public hearing, the Planning Commission shall make and transmit its recommendation(s) to the City Council with comments made at the public hearing.
12. The City Council may hold additional hearings if Council feels they are necessary.
13. The City Council, by a majority vote, may approve, approve with conditions, or deny the proposed PUD.
14. If the PUD is approved, the City Clerk will publish a zoning map amendment within fifteen (15) days and a notice will be sent to the owner.

